

## Section 1. Letter of Invitation

RFP No. 01/SADP/2021

July 5, 2021

### Prospective Consultants

Dear Mr. /Ms.:

1. The Government of the Cooperative Republic of Guyana (GCRG) (the “Borrower”) has received financing from the Inter-American Development Bank (IDB) (the “Bank”) toward the cost of Sustainable Agricultural Development Program (SADP). The Agricultural Sector Development Unit, an executing agency of the Ministry of Agriculture intends to apply a portion of the proceeds of this loan to eligible payments under the contract for which this Request for Proposals is issued. The Client intends to apply the funds to eligible payments under the contract for which this Request for Proposals is issued. Payments by the Bank will be made only at the request of the Ministry of Agriculture/Government of Guyana and upon approval by the Bank, and will be subject, in all respects, to the terms and conditions of the loan contract.
2. The GCRG acting through the Ministry of Agriculture now invites proposals for the Engineering/Architectural design review and supervision services for the Construction and Installation of Abattoir and other related Infrastructures in Region # 5 (Re-tender). More details on the services are provided in the Terms of Reference.
3. This Request for Proposal (RFP) has been addressed to the following shortlisted Consultants:
  - i. E & A Consultants Inc.
  - ii. SRKN'gineering & Associates
  - iii. C.B. & Associates Inc
  - iv. GND
  - v. Innovative Engineering Consultancy Services
  - vi. VIKAB Engineering Consultants Limited (VECL) in association with VIKAB (Guyana) Limited (VGL)

It is not permissible to transfer this invitation to any other firm.

4. A consultant will be selected under Quality and Cost Based Selection (QCBS) procedures and in a Full Technical Proposal (FTP) format as described in this RFP, in accordance with the Policy for the Selection and Contracting of Consulting Services financed by the IDB which can be found at the following website: [www.iadb.org/procurement](http://www.iadb.org/procurement).
5. The RFP includes the following sections:

Section 1 - Letter of Invitation

- Section 2 - Instructions to Consultants and Data Sheet
- Section 3 - Technical Proposal (FTP) - Standard Forms
- Section 4 - Financial Proposal - Standard Forms
- Section 5 - Eligible Countries
- Section 6 - Prohibited Practices
- Section 7 - Terms of Reference
- Section 8 - Standard Forms of Contract

6. Please inform us by July 12, 2021 in writing to:

Director  
 Agricultural Sector Development Unit  
 Ministry of Agriculture  
 Regent and Vissengen Roads  
 Georgetown, Guyana

or by e-mail: moa.asdu@gmail.com:

- (a) that you received the Letter of Invitation; and
- (b) whether you will submit a proposal

7. The online pre-proposal conference will be held on 19<sup>th</sup> July, 2021 at 9:30am in the Agriculture Sector Development Unit Boardroom, Ministry of Agriculture, Regent and Vissengen Roads, Georgetown, Guyana.

8. The Technical Proposal and Financial Proposal shall be submitted in separate sealed envelopes. The two (2) sealed envelopes containing the Technical and Financial Proposals shall be placed into one outer envelope and sealed. Submit one (1) Hardcopy and an electronic copy (Flash drive only) with an exact PDF version of the hard copy. Ensure the envelopes of the hardcopy and electronic copy are identically labelled The Electronic copy (Flash drive) should be placed in a smaller envelope and properly affixed to the hard copy submission. This outer envelope shall be clearly marked "Do Not Open Before 9:00hrs on August 3, 2021 and shall be addressed and delivered to The Chairman, National Procurement and Tender Administration Board, Ministry of Finance, Main and Urquhart Streets Georgetown, Guyana.

Yours sincerely,

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 Mr. Khemlall Alvin  
 Project Coordinator, SADP